

Estd.: June 1978

॥ संहती कार्य साधिका, शिलंम परम भूषणं ॥

**Shetkari Shikshan Prasarak Mandal's
Krishna Mahavidyalaya, Rethare Bk.**

Tal. Karad, Dist. Satara (M.S.) 415 108

Affiliated to Shivaji University, Kolhapur (M.S. Ph.: 02164-266346
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Internal Quality Assurance Cell (IQAC)

NOTICE

All the members of Internal Quality Assurance Cell (IQAC) are hereby informed that the meeting of the IQAC will be held on Thursday, 27th June, 2019 at 11.30 am in the NAAC Room.

Kindly attended the same.

AGENDA

1. Review of the work done for the academic year 2018-19.
2. Preparation of incomplete aspect of AQAR for year 2018-19.
3. Preparation and implementation of Academic Calendar for academic year 2019-20.
4. Appointment of CHB staff and non-teaching staff.
5. Finalize the admission policy for the current year.
6. Organization of national/regional level seminar/conference/workshops.
7. Implementation of Mentor Mentee Scheme.
8. Organization of various activities for environmental conservation.
9. Celebration of National and International Days and birth and death anniversaries of National Leaders and scientist.
10. Conduction of Internal Mid-term examination.
11. Discussion on the proposals under lead college activities.
12. Discussion on any other issue with the consent of the chair.

Place: Rethare Bk.

Date: 24/06/2019

Coordinator, IQAC

Salun

Dr. Dhanaji S. Dalavi

Principal

Dr. Chandrakant B. Salunkhe

Principal

Krishna Mahavidyalaya, Rethare Bk:
Tal. Karad : 415 108 (MS)

Internal Quality Assurance Cell (IQAC)

Sr. No.	Name	Designation	Signature
1.	Dr. Chandrakant Baburao Salunkhe	Principal	
2.	Dr. Suresh Jaywantrao Bhosale	President- Management	
3.	Mr. Vilasrao Tukaram Patil	Vice President-Management	
4.	Mr. Sanjay Bhagwanrao Pawar	Local Society-Representative	
5.	Dr. Dhanaji Suresh Dalavi	Coordinator	
6.	Dr. Pravinchandra Dinkar Bhakare.	Member- Teacher Representative	
7.	Mr. Suresh Tukaram Telvekar	Member- (Criterion-I)	
8.	Miss. Madhavi Surendra Pawar	Member- (Criterion-II)	
9.	Dr. Sunita Hariram Jadhav	Member- (Criterion-III)	
10.	Mr. Balasaheb Shankar Mane	Member- (Criterion-IV)	
11.	Dr. Dilip Rajaram Kumbhar	Member- (Criterion-V)	
12.	Dr. Haradas Vishnu Patil	Member- (Criterion-VI)	
13.	Dr. Snehal Makarand Rajhans	Member- (Criterion-VII)	
14.	Mr. Shamrao Mahadev Sawant	Member-Industrialist	
15.	Dr. Mrs. Manda Manoj Ghadge	Member-Alumni Representative	
16.	Mr. Bharat Bhimrao Waydande	Member-Administrative staff	
17.	Divya Dilip Lad - B.Sc.III	Member - Student Representative	

Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

A meeting of Internal Quality Assurance Cell (IQAC) was held on Thursday, 27th June, 2019 at 11.30 am in the NAAC Room. The meeting was chaired by Prin. Dr. C. B. Salunkhe.

Following Members were present

Members Present:

1. Prin. Dr. Chandrakant Baburao Salunkhe
2. Mr. Vilasrao Tukaram Patil
3. Mr. Sanjay Bhagwanrao Pawar
4. Dr. Dhanaji Suresh Dalavi
5. Dr. Pravinchandra Dinkar Bhakare
6. Mr. Suresh Tukaram Telvekar
7. Miss. Madhavi Surendra Pawar
8. Dr. Sunita Hariram Jadhav
9. Mr. Balasaheb Shankar Mane
10. Dr. Dilip Rajaram Kumbhar
11. Dr. Haradas Vishnu Patil
12. Dr. Snehal Makarand Rajhans
13. Mr. Bharat Bhimrao Waydande
14. Miss. Divya Dilip Lad.

Member/s Absent:

1. Dr. Suresh Jaywantrao Bhosale
2. Mr. Shamrao Mahadev Sawant.
3. Dr. Mrs. Manda Manoj Ghadge

MINUTES OF MEETING

1. Review of the work done for the academic year 2018-19

The review of work carried out in the college for the year 2018-19 was taken by the coordinator. He presented an information of NAAC as per the criteria, the progress of the college in terms of cocurricular and extracurricular activities and augmentation of infrastructure.

- **Resolution** – The above subject is approved and resolved with consensus.

2. **Preparation of incomplete aspect of AQAR for the year Preparation of incomplete aspect of AQAR for year 2018-19.**

IQAC Coordinator Dr. Dhanaji S. Dalavi raised the issue of incomplete aspects of AQAR for the academic year 2018-2019 and deadline for submission of AQAR up to 31st October, 2019.

- **Resolution** – It was resolved that the AQAR for the year **2018-19**, should be prepared on or before 31 August 2019 and to be submitted at the end of 30 September, 2019.

3. **Preparation and implementation of Academic Calendar for academic year 2018-19.**

For the smooth working of the college academic calendar is essential.

- **Resolution** –It was decided that various curricular, cocurricular and extracurricular activities should be organized as per the academic calendar.

4. **Recruitment of CHB staff and non-teaching staff.**

Principal Dr. C. B. Salunkhe raised the issue regarding the recruitment of CHB posts as well as non-teaching staff to be filled as per the requirement.

- **Resolution** –It was resolved that the post to be filled on CHB are to be advertised and interviews to be held in due course of time.

5. **Organization of national/regional level seminar/conference/workshops.**

Dr. P. D. Bhakare suggested to organize national seminar, conference and workshop.

- **Resolution** –It was resolved that every department should organize seminar, conference and workshop.

6. **To finalize the admission policy for the current year.**

Mr. B. S. Mane discussed the procedure and policy of admission.

- **Resolution** –It was resolved that the admissions will be given as per rules and regulations laid by Shivaji University, Kolhapur and the Government of Maharashtra.

7. **Implementation of Mentor Mentee Scheme.**

Chairman of Mentor Mentee scheme Dr. D. R. Kumbhar suggested to implement the scheme with few changes for better results in the coming academic year.

- **Resolution** – It was resolved that the Mentor Mentee Scheme should be implemented in the coming academic year.

8. **To organize various activities for environmental conservation.**

Dr. S. M. Rajhans suggested to organize various activities related to environmental conservation.

- **Resolution** - It was resolved that the environmental activities to be organized throughout the year.

9. **Celebration of National and International Days and birth and death anniversaries of National Leaders and scientist.**

Dr. S. M. Rajhans suggested to celebrate of National and International Days and birth and death anniversaries of National Leaders and scientist.

- **Resolution** - It was resolved that every department and concern committees should organize aforementioned activities throughout academic year.

10. **Discussion on organization of Mid-term Examination.**

Mr. B. S. Mane suggested that apart from the university examinations, the internal evaluation of the students' needs to be done.

- **Resolution** - It was resolved that the midterm examination should be conducted for every semester.

11. **Organization of Lead College Activities.**

In order to enhance the cocurricular, extracurricular activities and research culture among the students, various activities to be organized under Lead College scheme, few proposals of research and workshop from various departments needs to be send to cluster college.

- **Resolution** - It was resolved that the proposals of research and workshops to be call from various departments and to be sent to cluster college.

12. **Discussion on any other issue with the consent of the chair.**

There was no other issue to discuss before the meeting.

The meeting ended with the vote of thanks by the IQAC Coordinator.

ACTION TAKEN REPORT

1. **Review of the work done for the academic year 2018-19.**
As per the resolution, review of work allotted to the Head/ Faculty/ Committee chairman was taken.
2. **Preparation of incomplete aspect of AQAR for the year 2018-19**
Criterion chairmen were asked to prepare and submit their criteria to IQAC on or before 31 August 2019 for further action.
3. **Preparation and implementation of Academic Calendar for academic year 2019-20.**
The responsibility for the preparation of academic calendar was given to chairman of academic calendar committee.
4. **Recruitment of CHB staff and non-teaching staff.**
Principal Dr. C. B. Salunkhe has taken a responsibility of recruitment of CHB and non-teaching staff and an information was given to Office Superintendent for the further necessary action.
5. **Organization of national/regional level seminar/conference/workshops.**
The Heads and the Chairman's were asked to submit their proposals of seminar/conference/workshops
6. **To finalize the admission policy for the current year.**
Principal Dr. C. B. Salunkhe guided Admission Committee Members to follow the rules and regulation of Shivaji University, Kolhapur and Govt. of Maharashtra for the smooth working of admission process.
7. **Implementation of Mentor Mentee Scheme.**
The responsibility of the implementation of Mentor-Mentee scheme was given to the Chairman Dr. D. R. Kumbhar and member of Mentor-Mentee committee.
8. **To organize various activities for environmental conservation.**
The responsibility was given to Green army, NSS, NCC and cultural department to implement environment related activities.
9. **Celebration of National and International Days and birth and death anniversaries of National Leaders and scientist.**

As per resolution instructions are given to all departments and various committees to organize and celebrate aforementioned activities.

10. Discussion on organization of First Mid-term Examination.

The order of arrangement of first mid-term examination was given to the Chairman Mr. N. V. Gaikwad and Members of Examination Committee.

11. Organization of Lead College Activities.

The responsibility of collection and submission of lead college proposals to cluster college has been assigned to the chairman of Lead college activity committee Mr. N. V. Gaikwad.

Coordinator, IQAC

Salani

Dr. Dhanaji S. Dalavi



Principal

Chandrakant B. Salunkhe

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Principal

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